



# The Universities at Shady Grove Student Event Board

*Students planning events for students.*

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## Student Event Board Member Application

### The Universities at Shady Grove Student Event Board:

The purpose of the Student Event Board (SEB) is to sponsor social, educational, recreational, and multicultural activities to USG students. It is through such activities that many students develop important social, communication, and leadership skills and, most importantly, establish relationships with their peers. This is why the SEB was formed. After all, who better to plan student life events than students?



The SEB will consist of 5 to 10 Board Members and a range of Event Staff, depending on the application pool. Board Members will have the opportunity to work as a group, as well as individually, to coordinate student life activities. The SEB will have access to an advisor and funding provided by the Office of Student Services. Board Members will be able to plan and budget events such as movie nights, picnics, motivational speakers, etc. This will be a great opportunity for any student who wants to be a part of a team and who is interested in bringing new life to student activities at Shady Grove.

### SEB Board Member Requirements:

- Board member positions are open to all USG students.
- Upon acceptance of the position, members must commit to:
  - Regularly attend bi-weekly SEB board meetings
  - Be the Event Chair of at least one event per semester.
  - Maintain good academic standing.



### The following positions are available:

- **President** = Oversees the direction of SEB, chairing all meetings
- **Finance Chair** = Manages SEB budget, facilitating purchases
- **Recruitment Chair** = Coordinates activities to solicit event staff and new board members, keep current members actively involved, maintain member roster
- **Marketing Chair** = Designs and conducts advertising for the SEB and for all SEB events
- **Event Chair(s)** = Coordinates SEB events, including event pricing, research, reservations, decorations, event staffing, etc.

### SEB Event Staff Requirements:

- Attend SEB meetings when possible.
- Volunteer to staff at least one event per semester.

**Please turn all completed applications to the Office of Student Services, Lobby SG 3.  
For more information contact OSS at 301.738.6023 or shadygrove@umd.edu.**

# **Student Event Board**

## *Universities at Shady Grove, Undergraduate Programs* **Board Members Application**

**Application Year:**      2009-10                      2010-11                      2011-12

**Please indicate which position(s) you are applying for:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> President     | <input type="checkbox"/> Marketing Chair | <input type="checkbox"/> Recruitment Chair |
| <input type="checkbox"/> Finance Chair | <input type="checkbox"/> Event Chair     | <input type="checkbox"/> Event Staff       |

**Date:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**DOB:** \_\_\_\_\_                      **Gender:**      Male              Female

**Address:** \_\_\_\_\_

**(City/State/Zip)** \_\_\_\_\_

**County of Residence:** \_\_\_\_\_

**Contact Phone:** \_\_\_\_\_

**Other Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Institution:** \_\_\_\_\_

**Program:** \_\_\_\_\_

**GPA:** \_\_\_\_\_

**Expected Graduation Date:** \_\_\_\_\_

**Ethnicity (optional):**

- |  |                                |  |
|--|--------------------------------|--|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Black | <input type="checkbox"/> Asian or Pacific Islander |
| <input type="checkbox"/> Hispanic                          | <input type="checkbox"/> White | <input type="checkbox"/> Other                     |

**Extracurricular Activities:**

Please indicate with a check if you are currently involved in any of the listed activities.

- |                                |                                |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

**Leadership Experience:** Please list any current or previous leadership experiences you have had (including experiences with previous student government associations, as a club officer, team captain, project supervisor at work or for a class, etc...)

**Availability:** Please indicate any commitments (i.e. work, family, etc...) you have that may unexpectedly affect your schedule and/or availability:

**Skills & Experience:** Please list any special skills or previous experience you have with planning student life events or any other social and/or educational events.

**Personal Statement:** Please explain why you want to be a member of the Student Event Board and how you will contribute to the board as an individual. Attach a separate sheet if you need additional space.

**Please list at least one goal you would like SEB to attain over the course of next year:**

**If you were to be appointed as a SEB member, how would you go about achieving the goal(s) that you have listed above?**

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